



Thank you for the loan inquiry. We appreciate the opportunity to provide service to you. The following is a list of information that we will need to receive from you in order to process your application:

- \_\_\_ Business Designation (include Partnership Agreement or Articles of Incorporation and Corporate or Partnership Authorization and Minutes stating who can sign and Certificate of Good Standing)
- \_\_\_ Business Financial Statement (current and 3 fiscal year end statements)
- \_\_\_ Income Statement and/or Cash Flow Projections (3 Years)
- \_\_\_ Personal Financial Statements
- \_\_\_ Business Tax Return (3 Years)
- \_\_\_ Personal Tax Returns (3 Years)
- \_\_\_ Business Plan and/or Personal Resume
- \_\_\_ Application
- \_\_\_ Debt Schedule
- \_\_\_ Collateral List
- \_\_\_ Aging of Accounts Receivable & Accounts Payable (as of the same date as financial statement)
- \_\_\_ Copy of Purchase Agreement
- \_\_\_ Insurance Provider for Collateral: \_\_\_\_\_  
Policy#: \_\_\_\_\_
- \_\_\_ Driver's License or other form of ID

All above information must be sign, dated and returned at your earliest possible convenience in order for us to get back to you with a timely response. If we do not receive all of the above information it may delay the processing of your application. If you have any questions, please do not hesitate to contact us immediately.

Thank you.

4277 DAKOTA STREET, P.O. BOX 966 • ALEXANDRIA, MN 56308  
PH 320.762.0236 • FAX 320.762.2039  
WWW.VIKINGBANKMN.COM

